

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, JUNE 6, 2018**

A regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by President, Brian Milk, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Seth Barrows
Mrs. Tammie McCauley
Mr. Jason Burghardt
Mr. Nicholas Drew
Mr. Douglas Markham

BOARD MEMBERS ABSENT:

Mr. Scott Youngs, Vice-President

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal, Director of PE and Athletics
Mrs. January Pratt, Primary School Principal
Mrs. Michelle Hasselbarth, Director of Special Programs
Mr. Gerald Abbey, Jr., Interim Facilities Director
Mr. Dennis Symons, Interim Head Bus Driver

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Burghardt, seconded by Markham, to adjourn to Executive Session at 6:01 p.m. for the following:
 - To review Special Education placements for particular students and to consider them for approval.
 - To discuss a labor relations matter involving five unites.
 - To discuss a matter leading to the appointment of a particular person.

EXECUTIVE SESSION

Yes-6, No-0

- Motion made by Markham, seconded by McCauley, to adjourn Executive Session at 6:42 p.m.

ADJOURN EXECUTIVE SESSION

Yes-6, No-0

- President Milk reconvened the meet at 6:45 p.m.

RECONVENE

8. EDUCATION & PERSONNEL

Delete: 4. Appointment(s) – Joseph Clain as a Substitute Teacher K-12

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Markham, to approve the following placement(s):
#710023406; #710023470; #710023199; #710023120;
#710022260; #710022352; #710123420; #710023461;
#710023664; #710023567; #710023524; #710023645;

SPECIAL EDUCATION PLACEMENTS

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- #710023735; #710023631; #710023653; #710023773;
#710023802; #710023699; #710023625; #710023700;
#710023599; #710023796; #710023787; #710023779;
#710023288; #710021980; #710123631; #710124191;
#710023639; #710023632; #710023768; #710023630;
#710023635; #710023694; #710023772; #710023761;
#710023608; #710023797.
Yes-6, No-0

**APPROVE MINUTES
5/16/18 MTG.,
5/30/18 SPECIAL
MTG. & 5/8/18 BOE
AUDIT COMMITTEE
MTG.**

- Motion made by Burghardt, seconded by Markham, to approve the minutes of the Regular Board Meeting held on Wednesday, May 16, 2018, the Special Board Meeting held on Wednesday, May 30, 2018, and the Board Audit Committee Meeting held on Tuesday, May 8, 2018 (attached hereto as "Exhibit A") with a correction to the May 30, 2018 minutes – under *Board Members Present, Mr. Scott Youngs, Vice-President, was absent from the meeting.*
Yes-6, No-0

CALENDAR:

- June 8 – Super Band Ice Cream Social/Concert – 6:30 – 8:00 p.m.
- Auditorium (7:00 concert)
- June 8 – Health Consortium Meeting – 6:30 p.m.
- June 11 – 8th Grade End of the Year Assembly – 1:00 p.m.
- Auditorium
- June 19 – Primary School Moving Up Day – 8:05 a.m.
- June 20 – Board of Education Meeting – 6:00 p.m.
*May move time earlier to accommodate Baccalaureate
- June 20 – Baccalaureate – Auditorium – 7:00 p.m.
- June 21 – 5th Grade Graduation – 8:30 a.m.
- June 23 – Graduation – MS/HS Gym – 10:00 a.m.
- July 4 – HOLIDAY
- July 11 – Board of Education Reorganizational Mtg. – 6:00 p.m.
- July 18 – Board of Education Meeting – 6:00 p.m.

**PUBLIC COMMENT:
MARIE SCOFIELD**

- Marie Scofield, GTA President, invited Board members and reminded others of the Retirement Tea on Friday, June 8th, at 2:30 in the high school Library and the GTA picnic and golf on Thursday, June 21st, at the Genegantslet Golf Course.

**SECOND READING &
ADOPTION - POLICY
#37A-PARENTS' BILL
OF RIGHTS FOR DATA
PRIVACY & SECURITY**

- Motion made by Burghardt, seconded by Barrows, to approve the second reading and adoption of a new Policy #37A – *Parents' Bill of Rights For Data Privacy and Security* as read.
Yes-6, No-0

**FIRST READING –
POLICY #84 –
SIDEWALKS**

- Motion made by Drew, seconded by Markham, to approve the first reading of Policy #84 – *Sidewalks* as read.
Yes-6, No-0

**FIRST READING –
POLICY #85 –
DISPLAY OF THE FLAG**

- Motion made by McCauley, seconded by Drew, to approve the first reading of Policy #85 – *Display of the Flag* as read.
Yes-6, No-0

REPORT(S):

**FACILITIES UPDATE –
MR. ABBEY**

- Gerald Abbey, Interim Facilities Director, updated the Board on the following facilities items:

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- Pool Filtration System – the pool will be drained June 18th to allow for repairs, cleaning and maintenance until July 2, 2018. If any problems arise and the pool is not ready by July 2nd, President Milk will be advised so that he can notify the JRC as their summer program begins July 2nd.
- Stadium Sound System is now complete.
- Nature Trail signs have been installed.
- Asbestos Project – has been approved by SED. Bids due on June 14th at 2:00 pm. with Board awarding the bid at the June 20th meeting and substantial completion of the project by August 24, 2018.
- Fencing Project at Bus Garage – receiving quotes for fencing work around the 24 ft. x 24 ft. pad holding the tanks with a sliding gate. The estimated cost is \$6,000.00.
- Window Coating – Mr. Abbey stated that he attended a school safety seminar recently where he viewed a presentation on safety film for glass entry ways. It is similar to tempered glass, does not stop bullets, but can withstand attempted break through. State funding may be a possibility.
- There will be an AR522 mower demonstration on Wednesday, June 13th. The mower is great for sports fields as it has 5 – 22" decks. The mower will be on site until Friday, June 8th.

- The Enrollment Report ending April 30, 2018 with a total student enrollment of 988 was noted.

ENROLLMENT REPORT

- Motion made by Drew, seconded by Markham, to approve the Application of Taurus SC-NY for control of ants in and near all Buildings. Application will occur after dismissal on Friday, June 8, 2018 in accordance with all New York Pesticides Application Laws and Regulations.
- Yes-6, No-0

**AUTHORIZE USE OF
PESTICIDE**

- **Policy Committee:** President Milk commented on a recent Board Policy Committee meeting. The committee reviewed the two new policies on the Agenda tonight, still working on the sports uniform policy, and there are still a few policies in the old manual that need to be reviewed. He anticipates the policy manual being completed by the end of July.

**BOARD COMMITTEE
REPORTS:**

- **Audit Committee:** Board member McCauley commented on the Audit Committee meeting held on May 31st where they met with West & Company, the district's auditors. They reviewed the process and asked questions. Interim Superintendent Daniels will contact Dr. Timms as an additional opportunity to learn more about the process. The committee plans on meeting again possibly the week of June 18th to review what monies are left in the budget before the end of the budget year.

- **Employee Committee:** Board member Markham commented on the Employee Committee meeting held tonight before the Board meeting. The committee reviewed the recommended appointment of BethAnn Kinney, Elementary Teacher, and discussed Special Education aides.

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**TRANSPORTATION:
MODIFY CURRENT
BUS ROUTE**

- Motion made by Drew, seconded by McCauley, to approve the modification of a current bus route to add a stop on Raymond Decker Road at a student residence.
Yes-6, No-0

**MONTHLY MILEAGE
REPORT**

- Dennis Symons, Interim Head Bus Driver, handed out a Monthly Mileage Report for May 2018 for the Board's information. He also stated that he is sending out a questionnaire on any concerns/changes that staff would like to see made for next year. There was great cooperation this year.

BUS SALE

- Mark Rubitski, Business Manager, commented that one of our surplus busses has been sold on eBay for \$6,300.00. The other bus will be relisted as it did not receive the minimum bid requirement.

**EDUCATION &
PERSONNEL
CREATE POSITION-
SCHOOL GUIDANCE
COUNSELOR**

- The Superintendent of Schools recommends the following Board actions:
- Motion made by Burghardt, seconded by McCauley, to create a School Guidance Counselor position effective August 20, 2018.
Yes-6, No-0

**UNPAID LEAVE
REQUEST – CLIFF
JONES, BUS DRIVER**

- Motion made by Drew, seconded by McCauley, to approve the Request for Unpaid Leave of Cliff Jones, Bus Driver, for May 29, 2018 through June 1, 2018.
Yes-6, No-0

**CONTRACT AGREEMENT(S):
GREENE TYPIST UNIT**

- Motion made by McCauley, seconded by Burghardt, that in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the agreement between the Greene Typist Unit and the Chief Executive Officer of the Greene Central School District for the period of July 1, 2018 through June 30, 2021, and authorize the Superintendent to sign the necessary Memorandums of Understanding to complete the agreement.
Yes-6, No-0

**GREENE CUSTODIAL/
MAINTENANCE UNIT**

- Motion made by McCauley, seconded by Burghardt, that in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the agreement between the Greene Custodial/Maintenance Unit and the Chief Executive Officer of the Greene Central School District for the period of July 1, 2018 through June 30, 2021, and authorize the Superintendent to sign the necessary Memorandums of Understanding to complete the agreement.
Yes-6, No-0

**GREENE TEACHER
AIDE UNIT**

- Motion made by McCauley, seconded by Burghardt, that in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the agreement between the Teacher Aide Unit and the Chief Executive Officer of the Greene Central School District for the period of July 1, 2018 through June 30, 2021, and authorize the Superintendent to sign

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- the necessary Memorandums of Understanding to complete the agreement.

Yes-6, No-0

- Motion made by McCauley, seconded by Burghardt, that in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the agreement between the Non-Unit Employees and the Chief Executive Officer of the Greene Central School District for the period of July 1, 2018 through June 30, 2021, and authorize the Superintendent to sign the necessary Memorandums of Understanding to complete the agreement.

NON-UNIT EMPLOYEES

Yes-6, No-0

- Upon the recommendation of the Superintendent and on motion made by Markham, seconded by Burghardt, the following conditional probationary appointment is hereby made:

**APPOINTMENT(S):
BETHANN KINNEY,
ELEMENTARY TEACHER**

Name of Appointee: BethAnn Kinney
Tenure Area: Elementary
Date of Commencement
of Probationary Services: September 1, 2018
Expiration Date of
Probationary Appointment: June 30, 2022
Certification Status: Initial

Yes-6, No-0

- Motion made by McCauley, seconded by Markham, to appoint Mr. Matthew Butler and Ms. Irene DeJager as Driver Education Instructors for the Summer 2018 program.

**DRIVER ED. INSTR. –
MATT BUTLER & IRENE
DEJAGER**

Yes-6, No-0

- Motion made by Burghardt, seconded by Markham, to appoint the following individuals to the Fall 2018 Coaching Roster:

**FALL COACHING
ROSTER**

- Kyle Boeltz – Football Varsity Assistant
- Ben Eggleston – Football Modified Coach
- Holly Breck – Field Hockey Unpaid Volunteer

Yes-6, No-0

- Upon the recommendation of the Instructional Sick Bank Committee, a motion was made by Drew, seconded by Burghardt, to approve the withdrawal from the Instructional Sick Bank of an additional eleven and one-half (11 ½) days by Abbey Spencer, Teacher. Days withdrawn to cover the period of June 7, 2018 (1/2 day) through June 22, 2018.

**INSTRUCTIONAL SICK
WITHDRAWAL – ABBEY
SPENCER – TEACHER**

Yes-6, No-0

- Motion made by Burghardt, seconded by Markham, to approve the field trip request made by the High School/Arts in Education program to go to NYC Broadway Theatre Training over spring break 2019, with students and Boosters to cover the costs.

**FIELD TRIP REQUEST-
HIGH SCHOOL/ARTS**

Yes-6, No-0

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BUSINESS & FINANCE: - Motion made by Burghardt, seconded by Drew, to accept the Revenue and Budget Status Reports for March 2018 for the General Fund, School Lunch Fund, Federal Grants & Capital Budgets.
Yes-6, No-0

TREASURER'S REPORT - Motion made by Burghardt, seconded by Markham, to accept the Treasurer's Report for the Extra-Curricular Activity Funds for March 2018 as presented.
Yes-6, No-0

WORKERS' COMP. ALLIANCE UPDATE - Mark Rubitski, Business Manager, updated the Board on a recent Workers' Compensation Alliance meeting he attended. The budget for 2018-2019 represents a 3% increase which is the lowest increase over the past 6 years. Greene's cost is one of the lowest as the costs are associated with use. The more claim cases a district has, the higher the cost. Overall, the Consortium is financially healthy.

- Board member Barrows asked what districts do who are not a part of the Consortium. Mr. Rubitski stated that they either join another Consortium, or procure their own Workers' Compensation Insurance.

REVENUE & BUDGET STATUS REPORTS - Motion made by Burghardt, seconded by Barrows, to accept the Revenue and Budget Status Reports for April 2018 for the General Fund, School Lunch Fund, Federal Grants & Capital Budgets.
Yes-6, No-0

- Board member McCauley commented on the hard copy print-out that Mr. Rubitski distributed expanding on the budget monthly report. She stated that the Board would like to receive it once a month and if members have questions, they could be sent to Mr. Rubitski the Tuesday before a meeting. A concern regarding the ability to read/print out a digital copy was raised. Board members could, upon request, stop in the Business Office and pick up a copy. The spreadsheet will be available and sent digitally on the Friday before the first meeting of the month, with questions to Mr. Rubitski by the following Tuesday to be answered at the first board meeting of each month.

TREASURER'S REPORT - Motion made by Burghardt, seconded by Barrows, to accept the Treasurer's Report for the Extra-Curricular Activity Funds for April 2018 as presented.
Yes-6, No-0

CHENANGO FORKS CONTRACT FOR HEALTH SERVICES - Motion made by Burghardt, seconded by McCauley, to accept the Contract for Health and Welfare Services between Greene Central School Board of Education and Chenango Forks Central School District Board of Education to provide health and welfare services for children residing in the Greene school district but attending non-public schools in Chenango Forks and to authorize the Board President to sign the Contract and the district to pay the invoice in the amount of \$2,826.00.
Yes-6, No-0

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CHARITABLE
DONATION – KAY
BORNE**

- Motion made by McCauley, seconded by Burghardt, to accept the generous donation of \$400 from Kay Borne to be used for an attendance incentive program for students at the Intermediate School.

Yes-6, No-0

- The Board reviewed Substitute Rates for any changes to be made at the Reorganizational meeting. Mr. Rubitski commented that minimum wage will go to \$11.10 per hour on December 31st and the Board could raise the rate at the Reorganizational meeting on July 11th or wait until December 31st. Comments regarding the financial condition of the district and by waiting additional monies could be saved, however, the amount is minimal. The small difference between the rate for teacher subs versus substitute aides was also discussed. Mr. Rubitski will meet with the Administrative team to come up with some recommendations.

**REVIEW SUBSTITUTE
RATES FOR 2018-19**

DISCUSSION ITEMS:

- **Memorial Day Parade:** President Milk commented that the color guard, band and chorus did a great job and the school was well represented at the community event.
- **Sherburne Pageant of Bands:** President Milk commented that the band placed 3rd in our class which included 6 groups. They did a good job and he was very proud of them.
- **Student Representative to Board of Education:** President Milk commented that this suggestion was proposed to him at the Meet the Candidates Night by a former student Jamie Ferguson. Bainbridge-Guilford has a student representative on their Board and Interim Superintendent Daniels will reach out to their Superintendent to obtain more information. Questions regarding how to choose the student was also discussed. The student would not have a vote or go into Executive Session.
- **Chenango County School Boards Association:** Board member McCauley commented on a presentation that was done by the Chenango County Council of the Arts regarding opportunities and their desire to have a student on their board to help bridge schools with the arts. Board member McCauley will past on information that she has to the arts department.
- **Girls on the Run:** Board member Burghardt asked how the Girls on the Run did in Cooperstown. Heather Kriesel, Instrumental Music Teacher, who was at the event commented that all girls but one, who was dancing, went to the event, along with parents and two former members of the club. She stated that it was a great time with good weather.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy Manual	BOE and Superintendent	Ongoing
12/20/2017	Sound System @ Turf Field		6/6/18
12/20/2017	Small Capital Project		8/1/18
12/20/2017	Signs for Nature Trail		6/6/18
1/3/2018	Sports Uniform Policy	BOE	6/20/18
1/17/2018	Bus Garage-outside lighting, fencing & upstairs bathroom	BOE and Facilities Director	Ongoing
5/2/18	Legislative Committee – Community Member – Student Enrollment	BOE	Ongoing
5/2/18	Superintendent Search	BOE	Ongoing

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- *Sound System @ Turf Field – complete – take off.
- *Signs for Nature Trail – complete – take off.
- *A cable to concession stand from the field sound system will be re-run. Regarding placement of the T.V., Board member Markham will check with the boosters for input.
- *Legislative Committee/Community member – designating committees done at the reorganizational meeting. It was recommended that board members take a look at committees for discussion at the next meeting.

- Board member Drew asked if there were set rules on the number of Board members on committees, and what committees are required. Perhaps Board members who are on busier committees can be a fewer committees. While Board members tried to substitute for each other when specific committee members could not make a meeting, it is tough on last minute notice.

- President Milk announced that Clifford Crouch will be holding an educational public forum on Tuesday, June 26th, at 5:30 p.m. The meeting will be publicized on district social media, website and in the *Chenango American*.

- Bryan Ayres, Director of Athletics & PE, asked if the Board would consider creating an extra-curricular/athletic committee to allow for more input. Add this under Discussion Items for the next meeting.

- Regarding the Superintendent Search, Board member Markham suggested that the Board make a decision on how to conduct the search at the August 1st meeting.

**SUPERINTENDENT'S
REPORT**

- Interim Superintendent Daniels had nothing further to report.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 5, 2018	
Building & Grounds	April 4, 2018	
Transportation	April 12, 2018	
Employee	June 6, 2018	
Audit	May 31, 2018 @ 5:30	
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure	April 17, 2018	
Sabbatical		
Policy	May 30, 2018	

- *Policy Committee - before June 20th and if not, before the start of the Reorganizational meeting on July 11th.
- *Audit Committee – possibly Tuesday, June 19th, will check with Steve Page on a definite date and time.
- *Transportation and Buildings & Grounds – set date for quarterly meeting.

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- Heather Kriesel, Girls on the Run Volunteer, stated that Emily Worsnopp and her met with their team and part of the program is to do a community service event. Their group cleaned up the "B" memorial flowerbed and while doing the clean-up they shared their memories of "B" with the girls. **PUBLIC COMMENT:
HEATHER KRIESEL**

- Heather Kriesel also commented that the Jazz Band performed in Sherburne as well, but on a separate night from the rest of the group. They did really well also. She thanked Jamie Milk for helping out with the color guard and commented that 2 of the girls in the color guard wrote all the flag work for the group. Band Boosters sold items at Sherburne and she thanked the Board for supporting the program.

- Bill Fowler, a member of the American Legion, thanked the Board for developing the flag policy. He commented that today is the 74th anniversary of "D" day and teachers need to set the example for respecting and recognizing the flag and all that it stands for. **BILL FOWLER**

- Bryan Ayres, Director of Athletics & PE, thanked Gerald Abbey and the custodial/maintenance staff for remodeling the athletic trainer's room – it looks great. Our former Athletic Trainer from Lourdes has moved and we will be reassigned someone new. **BRYAN AYRES**

- Spring Sports End of the Season Reports will be ready for Board review in early July.

Commented [DU1]:

- One fall coaching position, modified football, to fill.

- Interim Superintendent Daniels and Mr. Ayres met with the Greene Lacrosse Club regarding the possibility of them having something official in 2019. Research on what that would look like is continuing. The club would like to get officers in place in September. Mr. Ayres would like to send out an interest survey to see what the interest is. Looking at starting a modified and varsity boys team. Interested girls could play by completing the physical testing required for other sports. The teams would be fully funded by the club in the Spring and the school would schedule and provide field space. Board member Markham commented that since they will be a club, their games will probably be scrimmages since they will not be part of a league.

- Interim Superintendent Daniels stated that soccer was once just a club.

- Mr. Gerald Abbey also commented that Chenango Valley started as a club and then became a school team.

- Marie Scofield, GTA President, commented that the field trip to NYC is not a band boosters trip. **MARIE SCOFIELD**

- Dennis Symons, Interim Head Bus Driver, announced that the district has received the two new buses which are redesigned with new style seats that include child restraints. The Transportation Committee may start their next meeting at the bus garage to view the new buses. **DENNIS SYMONS**

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EXECUTIVE SESSION - Motion made by McCauley, seconded by Burghardt, to adjourn to Executive Session at 8:17 p.m. to discuss the following:

- To discuss collective bargaining negotiations involving multiple units.
- To discuss the Superintendent's evaluation.
- To discuss pending litigation.

Yes-6, No-0

EXECUTIVE SESSION - Motion made by McCauley, seconded by Burghardt, to adjourn Executive Session at 9:41 p.m.
Yes-6, No-0

RECONVENE - President Milk reconvened the meeting at 9:41 p.m.

ADJOURNMENT - Motion made by Barrows, seconded by Markham, to adjourn the meeting at 9:41 p.m.
Yes-6, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk